

THE EMPIRE

FRIENDS OF THE EMPIRE VOLUNTEER POSITIONS

PURPOSE

- Contribute to the smooth running of any event
- Ensure the safety of patrons and colleagues
- Work as a team under the direction of the Front of House Supervisor
- Provide a high standard of service

USHER

Responsible for:

- Welcoming patrons to the venue
- Scanning tickets and directing patrons to their seats
- Assisting with solving any ticketing/seating issues that may arise
- Supervising theatre entry for late-comers
- Assisting with evacuation of patrons in the event of an emergency

CATERING HELPER

Responsible for:

- Assisting the catering team with various catering events
- Assisting with baking and service of morning tea at Daytime Series
- Assistance with Eisteddfod canteen and various other events as required

EVENTS CONCIERGE & DUTIES

Responsible for:

- Catering service and clean up duties
- Welcoming patrons to the venue
- Supervising theatre entry for late-comers
- Assisting with evacuation of patrons in the event of an emergency

